

Auditor – US based

What is PRIVO:

PRIVO is a leader in kids privacy solutions. PRIVO provides privacy compliance, customer identity and permission management solutions that enable companies to safely engage and interact with children online. Programs include the FTC approved COPPA Safe Harbor Program, **GDPRkids™** Privacy Assured & Student Digital Privacy Assured Programs.

Who are we looking for:

We are looking for a flexible, self motivated, highly organised and responsible individual with excellent time management skills. The role demands attention to detail and the candidate should be process driven. The position is home based and will be for three days a week for the first months with a view to moving to full time. The auditor will work within the Compliance team reporting to the Compliance team program managers.

Why work for PRIVO:

PRIVO is the leading FTC approved COPPA safe harbor and identity and consent management platform which was developed with NIST under a White House initiative. PRIVO is a privacy leader in the fast-paced digital space and at the forefront of developments in privacy regulations and technology. Working in this role for PRIVO's privacy and compliance team provides an opportunity not just to gain experience in privacy regulations and the games industry but to develop a career in the cutting-edge digital environment.

Requirements:

- Educated to College/ University level.
- Ability to demonstrate organisational and time management skills.
- Computer literate and tech savvy.
- Demonstrable experience of online environments including use of mobile apps and websites.
- Technical background preferred.
- Familiarity with packet sniffing software and online tools in general, an asset but not required.

Hours:

Three days per week with a view to moving to five days per week.

Remuneration:

Monthly salary to be confirmed on interview. The position is under a contractor agreement but may move to full time employee with benefits in the future.

Responsibilities:

Carry out scans of websites, apps and other online and connected devices using open source tools and analyse third party service providers. Compile reports to agreed format and standards on third party tracking which ranges from basic analytics to advertising. Submit reports to agreed deadlines and review with Compliance Program Managers.

The role includes:

- Supporting the onboarding of new members and the ongoing compliance monitoring of current members using the available tools and producing third party tracking reports.
- Supporting to ensure all program members third party service providers are implemented compliantly – due diligence includes gathering evidence through discussion, written information, data flow diagrams and screenshots.
- Supporting program managers with documentation and record keeping – up to date comprehensive summary explanations with associated evidence attached.
- Escalating red flags to the program managers and VP compliance.
- Assisting with other tasks as and when required.

If you are interested in this position, please email you CV and covering letter to:

Claire Quinn, VP Compliance – cquinn@privo.com

And cc:

Amelia Vasey, Compliance Admin - avasey@privo.com